FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00040544-A **Type of Permit:** FILMING **Release Date:** 06/08/2011

Production Company	NEW YORK FILM ACADEMY
Insured Company Name	NEW YORK FILM ACADEMY
Contact Phone No. 1	818-733-2600
Contact Phone No. 2	212-674-4300
Fax	
Address	100 UNIVERSAL CITY PLAZA, BUILDING 9218, SUITE 179 LOS ANGELES, California 91608
Production Title	SKILLA
Type of Production	Student

Producer	Sangjin Jung
Director	Sangmi Lee
1st AD	Kyung Mi Lim
Production Manager	Sangmi Lee
FilmL.A. Coordinator	Virginia Quiroz
Location Manager	Sangjin Jung
Primary Phone	Mobile - 213-663-9818
Secondary Phone	
Location Assistant	Philip Shih
Primary Phone	Mobile - 626-623-0014
Secondary Phone	

Fees

Total Permit Fee	$0.00
Number of Locations	1

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Summary Information — Location

Location 1 of 1

Permit Number	F00040544-A	**Location Manager**	Sangjin Jung
Production Company	NEW YORK FILM ACADEMY	Primary Phone	Mobile - 213-663-9818
Insured Company	NEW YORK FILM ACADEMY	Secondary Phone	
Production Title	SKILLA		

Location Address	4730 Crystal Springs Dr, Los Angeles 90027
Location Name	GRIFFITH PARK
Location Type	Park
Location Description	LOS ANGELES CITY PARK
Film Dates	6/9/2011 - 6/9/2011 09:00 - 19:00 1 day 6/15/2011 - 6/15/2011 09:00 - 19:00 1 day
Open or Closed to the Public	Open
Generic Conditions	All vehicles must be parked on private property Must comply with attached Rec & Park Conditions No cast or crew parking on area streets No interference with vehicular or pedestrian traffic
Please see attached document	20110608150117.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	6
Vans	1

Personnel on Location

Type	Quantity
Cast	3
Crew	9

Filming Activities	Exterior Dialogue; Filming at Park Center;		
Jurisdiction	**Political:** Los Angeles City - Council District 04	**Police:** Los Angeles Police Department	**Fire:** Los Angeles City
Thomas Guide	**Page:** 564	**Grid:** A4	
Approvals	LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE LOS ANGELES POLICE DEPARTMENT		Sye Gutierrez Mark Preciado
Coordinator Note	Reservation# 33132		
Coordinator Note	Rider# A releases Location & adds date		

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Okay to film at Park Center in Griffith Park on 6/9/11 and 6/15/11 from 9am to 7pm.
- Okay to have 3 cast and 9 crew only.
- Okay to have 1 van and 6 cars.
- No special effects or heavy equipment allowed on turf.
- No weapons or fight sequences allowed.
- Students must film around park patrons.
- Students to not have exclusive use of park.
- Students must park legally in park.
- Students aware of watering till 9am.
- No staking into ground or alteration to the park allowed.
- Okay to have walk and talk dialogue and to have actors sit under tree.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.

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- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-40544
NEW YORK FILM ACADEMY - SKILLA
(Griffith Park – Park Center)

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